



# CAREER OPPORTUNITY

## POSITION

SYSTEMS & SOLUTIONS SENIOR ANALYST

## DUTY STATION

HEADQUARTERS, BELMOPAN

## THE COMPANY

The Development Finance Corporation (DFC) is Belize's only Development Bank. Our Board of Directors and Staff are strongly committed to our mandate to provide development financing and related services which contribute to the sustainable growth of the Belizean economy, and to our vision of transforming DFC into a world-class financial institution.

## THE JOB

The Systems and Solutions Senior Analyst analyzes and evaluates business requirements, consults with stakeholders from various departments and identifies areas for the development of technical solutions to automate and/or improve business processes. The Senior Analyst ensures that business strategies and needs are translated into effective technical strategies that bring value to the Corporation.

## EDUCATION & EXPERIENCE

1. A Bachelor's Degree in Information Systems or Computer Science
2. Minimum 5 years' experience in Systems Analysis
3. Significant cross functional experience in IT, Operations, Finance, and/or Sales
4. Experience in project management and post implementation evaluation and review
5. At least three years of experience effectively managing people/teams

## REQUIRED SKILLS & ABILITIES

1. Understanding of software development methodologies and life cycle (SDLC)
2. Strong problem-solving, critical thinking, and logic based skills
3. Clear understanding of Artificial Intelligence, Business Intelligence, and Ecommerce platforms
4. Proficient in system development and designs
5. Excellent written communication and presentation skills
6. Ability to work under pressure and independently
7. Demonstrate a mature and professional approach and presence
8. Having a culture and mindset of innovation and continuous improvement.
9. Knowledge of the Corporation's purpose and objectives
10. Able to maintain a high level of confidentiality and ethical behavior

# KEY RESPONSIBILITIES INCLUDE

1. Identifies opportunities to strengthen and develop the capability of new systems and solutions.
2. Gather, Analyse data, and business requirements to provide insights and system recommendations.
3. Support the technical design, interfaces, development, and adoption of digital transformation.
4. Prepares data sets and queries for BI team based on specifications.
5. Create and implement roadmaps for technological upgrades and development.
6. Maintain up to date library of best practices, policies, and framework relevant to the area.
7. Provide direction to employees by communicating job expectations, appraising job results, determining training needs, coaching, counseling, disciplining and recognizing employees; and enforcing policies, procedures, and productivity standards.

## ACT NOW!

Submit an **Application in ONE PDF File with references.**  
Application includes the following:

1. Letter of Application
2. Curriculum Vitae
3. Copy of most recent qualification
4. Three (3) Letters of Recommendation (no older than six months) – two must be professional references and of which one must be from a previous employer.
5. Copy of Social Security Card
6. The successful candidate will be required to provide a Police Report as part of the Background Check.

## APPLICATION DEADLINE

**June 25, 2023**

## SUBMIT APPLICATION

Submit application with reference:

**APPLICATION FOR CAREER OPPORTUNITY**  
**“SYSTEMS & SOLUTIONS SENIOR ANALYST”**

to:

**Manager**  
People Operations  
Development Finance Corporation  
P. O. Box 40 | Belmopan | Belize, C.A.

## SUBMIT VIA EMAIL

Applications may be submitted electronically by email to:

**[careers@dfcbelize.org](mailto:careers@dfcbelize.org)**