

REQUEST FOR QUOTATION FOR COMPUTER PERIPHERALS

RFQ Reference: RFQ IT-2025-004

Issue Date	March 7 2025	Quotations due	March 19 2025
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The Development Finance Corporation kindly requests a detailed quotation for the supply and delivery of the specific equipment listed below:

Quantity	Description	Specifications
Twenty	Wireless Mouse	DELL WM126 RF Wireless Optical Black Mouse
Nine	Wireless Mouse	Dell MS7421W Premier Rechargeable Wireless Mouse – Bluetooth 5.0/2.4GHz Radio Frequency Connectivity, Optical LED Sensor, Mechanical Scroll, 7 Buttons, Programmable, Adjustable DPI - Graphite Black
Twenty	Keyboard	Dell Wired Keyboard - Black KB216 (580-ADMT)
Twenty	Keyboard Combo	Dell KM636 Wireless Keyboard & Mouse Combo (5WH32), Black
Twenty	Headset	Microsoft Modern Wired Headset, On Ear Stereo Headphones with Noise Cancelling Microphone, USB-A Connectivity, In-Line Controls, PC/Mac/Laptop - Certified for Microsoft Teams
Ten	Laptop Charger	60W 65W USB C Laptop Charger for Dell Latitude 5540 3450 7440 7430 5530 5550 3550 3540 E5430 5450 5420 5440 3340 7450 Dell Chromebook 3110 XPS Latitude 5430 5440 Charger, USB-C Type C AC Power Adapter

Please include the following in your quotation:

- Detailed Item Description:** Provide detailed description(s) of the item(s) quoted.
- Pricing:** The price quotation should be an all-inclusive fixed price basis, showing unit prices and total cost for each item in Belize dollars, including any discounts or special offers
- Payment Terms:** Specify the payment terms required or offered for procuring the item(s)
- Quote Validity:** The price quotation must be valid for not less than sixty (60) days after the submission date of the Cost Quotation.
- Delivery Timeline:** Specify the expected delivery time for the equipment.

Evaluation Methodology

Only quotations that include **all items** listed in this RFQ will be considered. **Partial quotations will not be evaluated.**

Quotations will be evaluated based on compliance with the specifications outlined in this RFQ. The evaluation will compare the detailed description provided in the RFQ with the item descriptions in the submitted quotations.

Suppliers must ensure that their quotations include clear and complete descriptions of the items offered. If the description does not provide sufficient details to confirm that the quoted item meets or exceeds the specified requirements, that item will not be awarded points in the evaluation matrix.

Factors such as technical compliance, price competitiveness, and delivery timeline will be considered in determining the most responsive and suitable quotation. The order will be placed with the supplier whose quotation best meets the technical requirements and price competitiveness.

Please email quotations to bids@dfcbelize.org.

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